2026 CLOSING REPORT

DIRECTOR NAME_____

AREA_____

IN ADDITION TO YOUR CLOSING REPORT, THE FOLLOWING ITEMS MUST BE SUBMITTED TO THE CAMP DIRECTOR AT THE CONCLUSION OF CAMP:

CLOSING INVENTORY (ELECTRONICALLY)
LESSON PLANS (ELECTRONICALLY)
FINAL STAFF CDOS AND EVALUATION FORMS
ALL AREA KEYS
ANY OTHER DOCUMENTS, OUTLINES, SCHEDULES, ETC. USED TO RUN YOUR AREA

TO BE SUBMITTED NO LATER THAN MONDAY, AUGUST 17TH

SUBMIT ELECTRONICALLY TO CLOSINGREPORT@RESICAFALLS.ORG

WHAT TRAINING WAS CONDUCTED IN YOUR AREA TO PREPARE YOUR STAFF FOR THE SUMMER? SHOULD THERE BE ADDITIONAL TRAINING FOR YOUR STAFF PRIOR TO CAMP?

WHAT DUTIES WERE YOUR STAFF RESPONSIBLE FOR & HOW DID YOU SCHEDULE THEM OUTSIDE OF MERIT BADGE CLASSES? WHO TAUGHT WHAT MERIT BADGES?

WHAT CHANGES WOULD YOU LIKE TO SEE IN YOUR AREA FOR 2027? (MB OFFERINGS, AFTERNOON ADVENTURES, TRAINING SCHEDULES, ETC.)

WHAT INFORMATION ABOUT YOUR AREA SHOULD BE UPDATED OR CHANGED IN THE PROGRAM GUIDE AND/OR CAMP WEBSITE? (MB PRE-REQS, PROGRAM DETAILS, ETC.)

WHAT MERIT BADGES IN YOUR AREA REQUIRE CONSUMABLE SUPPLIES? LIST EACH BADGE AND SUPPLIES NEEDED (EX: BASKETRY: ROUND BASKET KIT, SQUARE BASKET KIT)

WHAT PROCEDURES DID YOU UTILIZE TO CLOSE DOWN YOUR AREA AT THE END OF THE SUMMER? WHERE IS SPECIFIC EQUIPMENT FOR YOUR AREA STORED? (BE SPECIFIC)

EQUIPMENT NEEDS LIST FOR 2027

(LIST IN ORDER OF PRIORITY)

	DESCRIPTION	QTY	REASON
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MAINTENANCE/AREA REPAIRS NEEDS LIST FOR 2027

(IS YOUR AREA IN NEED OF MAINTENANCE OVER THE OFF-SEASON? WHAT FACILITY CHANGES OR UPGRADES CAN BE MADE TO IMPROVE YOUR?)

	DESCRIPTION	REASON
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OVERALL PERFORMANCE/RECOMMENDATIONS CONCERNING YOUR STAFF

(DID YOUR STAFF DO THE BEST JOB POSSIBLE? WOULD YOU BRING A STAFF MEMBER BACK? – BE HONEST!)

DIRECTOR REFLECTION

WHAT WAS ONE IMPROVEMENT MADE THIS SUMMER THAT WAS NEEDED FROM PRIOR SUMMERS? WHAT IS ONE IMPROVEMENT THAT CAN STILL BE MADE FOR FUTURE SUMMERS?

WHAT WAS YOUR GREATEST ACCOMPLISHMENT THIS SUMMER? HOW DID YOU GROW YOUR SKILLS AS A LEADER?

HOW WOULD YOU DESCRIBE THE SUPPORT YOUR RECEIVED THIS SUMMER IN YOUR ROLE? WHAT ELSE COULD'VE BEEN DONE TO MAKE YOUR JOB EASIER?

DO YOU PLAN ON RETURNING TO CAMP FOR THE SUMMER OF 2027? WHY OR WHY NOT? IF SO, WHAT POSITION(S) WOULD YOU POTENTIALLY BE INTERESTED IN DOING?